

LAKE FOREST CONDOMINIUM ASSOCIATION OF PINELLAS COUNTY, INC.

APPLICATION FOR PERMIT FOR CONSTRUCTION, MODIFICATION, ALTERATION, OR ADDITION TO THE CONDOMINIUM PROPERTY

Date: _____

The undersigned request permission to modify the condominium property and submits the following true and correct information in the request:

Owner Name: _____ Phone: _____

Street Address: _____ Unit #: _____

Type of Work Requested:

- | | |
|--|---|
| <input type="checkbox"/> Screen Enclosure | <input type="checkbox"/> Security Door |
| <input type="checkbox"/> Back Porch Stairs | <input type="checkbox"/> Windows |
| <input type="checkbox"/> Hurricane Shutter | <input type="checkbox"/> Satellite Dish |
| <input type="checkbox"/> Other _____ | |

Brief Description of proposed modification: _____

Contractor's Name: _____

Address: _____

Phone: _____ License #: _____

Approx. Start Date: _____ Approx. Completion Date: _____

CONTRACTOR IS REQUIRED TO OBTAIN CITY OF PINELLAS PARK PERMIT AND PROVIDE A COPY OF PERMIT TO THE LAKE FOREST OFFICE PRIOR TO BEGINNING ANY WORK.

I understand that I shall assume responsibility for any damage resulting from the proposed modification or alteration and that I must restore the remaining condominium property to its original condition at the conclusion of the work authorized. When construction or installation is completed, the Management Office will be notified.

The undersigned also agrees to the following conditions:

- A. The unit owner shall be responsible for all costs incurred in the construction, installation, maintenance and continued upkeep of the modification or alteration in the first class condition.
- B. The unit owner agrees to indemnify, defend and hold harmless the Association from any and all claims arising out of the modification or alteration.
- C. The unit owner shall be responsible for any and all damage to the common elements or the other units within the condominium caused the construction, installation, or maintenance of the alteration or modification.
- D. If the modification or alteration should need to be removed for any maintenance to the condominium property, then the unit owner and all "Successors in Title" shall be responsible for all costs for removal and re-installation.
- E. The unit owner hereby binds himself/herself and all "Successors in Title" to comply with all requirements of the Association, Association Documents and Florida Statutes as they may be amended from time to time as well as the requirements outlined in this document.

If the modification is attached to a surface that may carry a contractor's or manufacturer's warranty, than the owner will be responsible for inspection and signed release from said contractor and/or manufacturer authorizing the modification or alteration without voiding the warranty.

IMPORTANT NOTE: You are required to attach a sketch or drawing of the proposed modification or alteration complete with dimensions, color, glass tinting and opacity and all other pertinent information. You are encouraged to submit any additional information in support of your request.

Respectfully submitted this _____ day of _____, 20____.

Signature of Owner

Approved _____ Rejected _____ Date: _____

Signature of Authorized Representative

Reason for rejection or other comments: _____

Lake Forest Rules and Regulations that apply to the Application requests:

(numbered according to the Rules & Regulations)

7. Make no alterations, decoration, repair, replacement or change to the common elements or to any outside or exterior portion of the building or to any limited common element including, but not limited to, lawn, shrubs, trees, decorative borders, ground cover, lawn ornaments, and exterior surfaces of the buildings without board approval in the manner set forth in Section 12.3 of the Bylaws. Owners must submit in writing, 45 days in advance, any alteration or modification request along with the appropriate documentation (i.e., alteration approval form).
9. Make no repairs to any plumbing or electrical wiring within a unit except by plumbers or electricians authorized to do such work by proper governmental authority. Plumbing and electrical repairs within a unit shall be paid for and be a responsible obligation of the unit owner. Any alterations or modifications in a unit must be approved by Association by submitting Application for permit (available from Office) and obtain proper city permits.
12. Not place screens, jalousies or construct enclosures to their unit, except a unit owner may install a uniform style screen enclosure, wrought iron security door, or exterior wooden stairs to the patios upon completion of an "Application for Permit for Construction", Association approval, and appropriate permit from the City of Pinellas Park. Any future maintenance, repair or improvements of said alteration would be the responsibility of the individual unit owner(s) and all the successors in title. In addition, if the alteration or improvement must be removed for maintenance of any other common property, the cost of removal and reinstallation would also be the responsibility of the individual unit owner(s) and all successors in title.
13. Not divide or subdivide a unit for the purpose of sale or lease. In compliance with the Declaration, Article 2, Section 2.6 (d), the enclosed garage shall remain as a garage and not be converted to a living area,
15. Not allow any rubbish, refuse, garbage or trash to accumulate in places other than traditional trash receptacles; so that each unit, the common elements, and limited common elements shall at all times remain in a clean and sanitary condition. Contractors are required to remove all trash and dispose of trash off condominium property.
33. Be allowed to install hurricane shutters following the guidelines of this rule:
 1. Color of the shutters shall be the same as the color of the building.
 2. The shutters shall be roll-up style, horizontal slats of foam core aluminum capable of being operated either by power or manually.
 3. Before installing shutters, each owner must submit a complete application to the Board. The owner must sign an acknowledgment that the owner, his heirs, devisees and assigns are responsible for installation, cleaning, repair and replacement of the shutters. The owner must agree to restore the exterior of the building to its original condition if the shutters are removed. All installation, cleaning, repair and replacement of the shutters, as well as restoration of the building shall be at the owner's expense.
 4. The signed acknowledgment must be recorded in the Public Records of Pinellas County, Florida with reference to the legal description of the unit.